



## **2014-15 County Grant Program**

### **Frequently Asked Questions for County Partners**

#### **Who qualifies for the grant program?**

Counties that submitted and executed proposals qualified for the grant funding. For State Fiscal Year 2014-15 the following six counties participated in the grant program: Adams, Boulder, El Paso, Larimer, Mesa and Park.

#### **What are the projects that received funding in SFY 2014-15?**

<b>County</b>	<b>Project Summary</b>
Adams	To build a technological infrastructure that encourages clients to become more self-reliant for their own health and other benefits regardless of where they are located in the county
Boulder	Procure and install key client service hardware in the renovated Boulder and Longmont locations, and develop the kiosk and workflow tools to wrap around these devices.
El Paso	Decrease in the length of time it takes for Long Term Care to be approved and the process completed on both the county level and the provider level
Larimer	Dedicate a current experienced Technician to be the liaison to the community to answer questions concerning Medicaid and it's interactions with the new Affordable Care Act.
Mesa	Improve client access by making applications for Medicaid available through collaboration with Mesa County Sheriff's Office
Park	Research a sustainable solution for NEMT in Park County

#### **How were the counties selected?**

In 2014-15 all proposals submitted could have qualified for the program as long as they met federal and state funding requirements.

#### **How can grant funds be used?**

Grant funds can be used as specified in the approved grant proposal. Funds must meet federal and state funding requirements.

#### **How does a county get the funding?**

The funding is through the regular county reimbursement process utilizing the County Financial Management System (CFMS). New coding has been established for reimbursement of grant expenses.

#### **How do I code the expenses?**

Reimbursement of expenditures related to this grant must occur through CFMS. If you have questions about which code to use, please check with Colorado Department of Human Services (CDHS) Settlement Accounting. A chart of the grantees and the CFMS codes is below for reference.



County	Code
Adams	M210.5405
Boulder	M210.5405
Mesa	M210.5405
Park	M210.5400
El Paso	M210.5400
Larimer	M210.5400

**When can the funding be used?**

All tasks and expenditures associated with the approved grant proposal must occur on or before June 30, 2015.

**What are the reporting requirements for the grant?**

Records will be maintained to show and account for the uses of grant funds and a summary of the project with outcomes must be provided to the Department. All tasks and expenditures associated with the grant must occur on or before June 30, 2015.

**What do I need to include in the summary of project outcomes?**

Please include the total amount spent and a summary of the project with outcomes. The content will vary depending on the grantee's proposal. For example, if the grant was related to a study or report being produced, then provide the Department with a copy of the final report as part of your summary of the project.

**When is the summary of the project due to the Department?**

The summary of the project outcomes is due to the Department no later than July 15, 2015.

**Who should we send the project summary to?** Please email the project summary and any addendums to [Dan Hutchinson](#) and cc [Crestina Martinez](#) and [Rachel Reiter](#) by **July 15, 2015**.

**What happens to any unspent funds for the program?**

For the first year of the grant program (FY 2014-15), remaining funds will be distributed via a hold out process applied at the end of the fiscal year. No additional action by counties is needed for this to occur. A hold out will be reimbursed through CFMS based on each county's percentage from the FY 2014-15 allocation process, and reclassifies a portion of HCPF county administration expenditure to a code that does not require a county share. The Department will send a spreadsheet to counties no later than May 29, 2015 to notify them of the amount of their holdout.

The Department will be making changes to the grant program to encourage more participation in year two including doing the grant solicitation and awards earlier in the fiscal year allowing more time for county planning and implementation. If there are remaining grant funds in fiscal year 2015-16, the Department will engage with counties regarding the use of the remaining funds.



**Will there be a grant program next year and what is the process to apply?**

The General Assembly has appropriated funding for the grant program to continue in fiscal year 2015-16. The program will evolve to encourage more robust participation in the future. Department staff will be engaging with the counties to develop next phase of the program in the coming months.

**Staff Contact:** [Crestina Martinez](mailto:Crestina.Martinez@state.co.us) at Crestina.Martinez@state.co.us

**For more information visit** [Colorado.gov/hcpf](http://Colorado.gov/hcpf)